***Remarks:***

* *The overall proposal (excl. annexes) should* ***not exceed five pages in total.***
* *If it is not possible to write something to a certain chapter, then it can be left empty.*
* *The keywords in italics are for help. They are not questions that need to be answered. The chapters can be written freely but should be guided by the points listed.*
* *All questions should be clarified with the Indian consultants* ***Sr. Tessy Paul*** *(**paultessymsi@gmail.com* *responsible for organisations operating in Telangana, Andhra Pradesh, South Orissa)* ***or******Sr. Rajni Kullu*** *(**rajnihc@gmail.com**, responsible* *for organisations operating in Jharkhand, Chhattisgarh, Bihar and North Orissa)*
* *The proposal as well as all annexes should be sent to Janne Roux, Programme Responsible (**janne.roux@frauenbund.ch**).*

**Project Proposal**

**Country Y: Title X**

Date of submission: *dd.mm.yyyy*

Partner Organisation: *xxx*

Contact person: *xxx*

Region: *xxx*

Project duration: *months/years*

Recommended by: *Swiss Women’s League/ consultant or other(s)?*

New partner to SLCW: *yes/no (if yes, since when Swiss Women’s League partner?)*

**Abbreviations**

*Only the most important ones*

*Example:*

*NGO Non-Governmental Organization*

*Xyz xyz*

1. **Reasons for Intervention**
* *Problem analysis: What is the main problem? What are the root causes?*
* *Stakeholder analysis: Who are the stakeholders and how are they involved (government, private sector, civil society etc.)?*
* *What conflicts exist? How do they influence the project? How will the project influence them (example: Religious conflicts)?*
* *Identification of needs, gaps and opportunities: What should and can be done by the partner?*
* *What national, regional, communal policies and practices exist? How is the project embedded in these?*
1. **Link to Overarching Strategies**

*What is the project’s relevance in relation to the SDGs (*[*https://sdgs.un.org/*](https://sdgs.un.org/)*), thematic approaches, national / regional strategies, strategy of your organisation?*

1. **Project description**
* *Overall objectives (impact): Intended secondary, indirect impact of the project?*
* *Specific objective (outcome): Definition of the project’s goal?*
* *Results (outputs): Concrete outputs necessary for achieving this goal?*
* *Intervention logic and assumptions: How will the intervention lead to the intended change, what is the link? What are the preconditions the project’s success depends on?*
* *Methods, approaches: Which methods and approaches are used to achieve the project’s goal?*
* *Basically, this chapter is a brief, written summary of the Logframe (to be filled as Annexe).*
1. **Beneficiaries**
* *Who are the beneficiaries?*
* *Number of direct beneficiaries (persons and/or households)*
* *Number of indirect beneficiaries (if possible)*
* *Number of villages*
* *How have they been selected (baseline, needs assessment…?)*
1. **Sustainability**
* *Sustained efficacy: How do we ensure that the effects do not stop at the end of our intervention?*
* *How do we ensure a good end of our intervention?*
1. **Implementation & Partners**

*Description of:*

* *Involved partners and their structure, personnel, funding partners etc. (civil society, private sector, government etc.)*
1. **Monitoring, Evaluation & Learning (MEAL)**

*Description of:*

* *Monitoring & Evaluation system: Who will monitor what and when?*
* *Evaluations: Is an evaluation planned? When?*
* *Learning: What instruments will be used to capitalise the experiences gathered in the project?*
1. **Finances**

*Key figures of the budget, explanations and remarks concerning:*

* *Expenditures according to cost categories*
* *Planned audit*

**Annexes**

Annexe 1: Detailed budget

Annexe 2: Logframe

***-> Not a must!***

Annexe 3: Yearly planning

***-> This can be helpful for your internal planning only. You do not have to submit it.***

Annexe 4: Bank account details

***-> All Swiss Women’s League partners in India need to have an FCRA registration number. The bank account details can also be shared in case of project approval.***